



Presentation of the most common mistakes within the 1st deadline of the Open Call and measures for their reduction in future Call deadlines



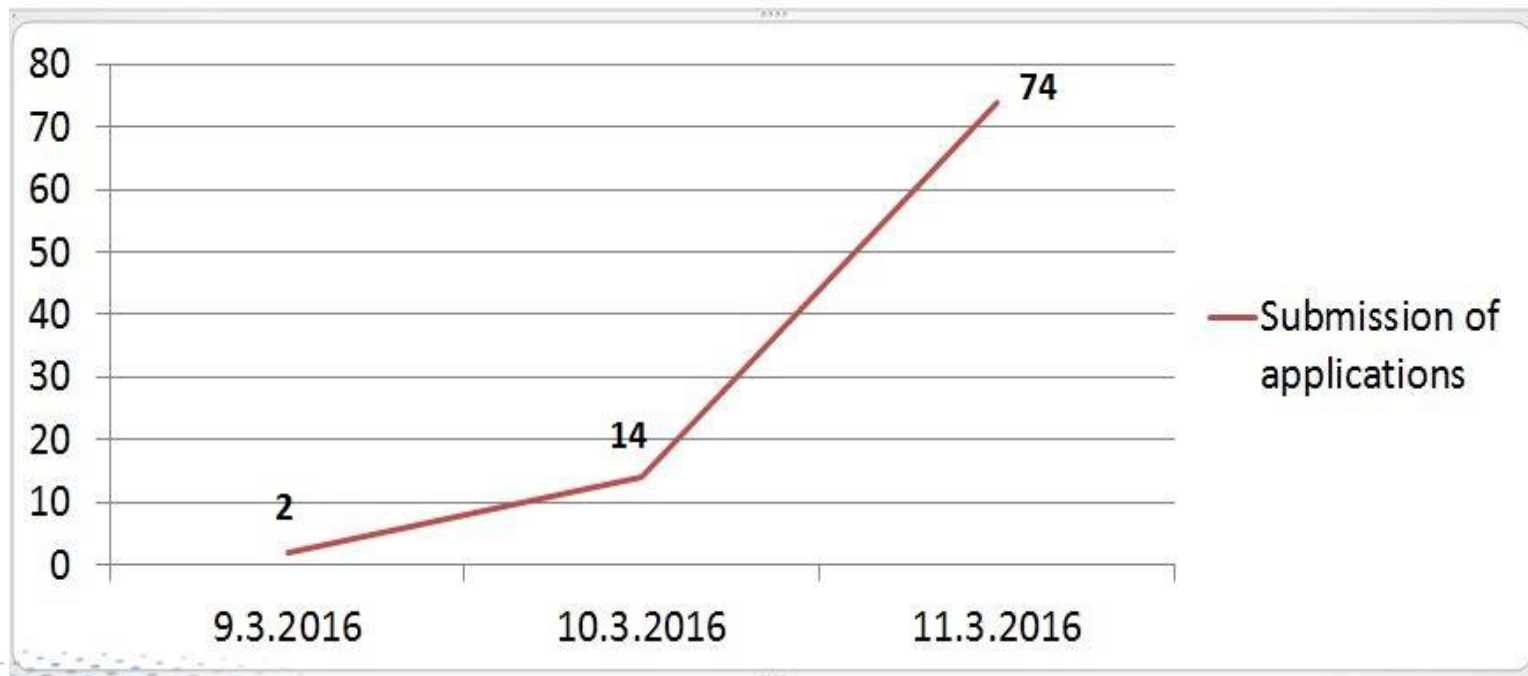
Information regarding the submission of applications



- number of submitted applications : 90
- applications submitted prior to the 1st deadline:
 - ❖ on 9 march 2016 ➡ 2 (2,22%)
 - ❖ on 10 march 2016 ➡ 14 (15,56%)
- applications submitted on deadline:
 - ❖ on 11 march 2016 ➡ 74 (82,22%)

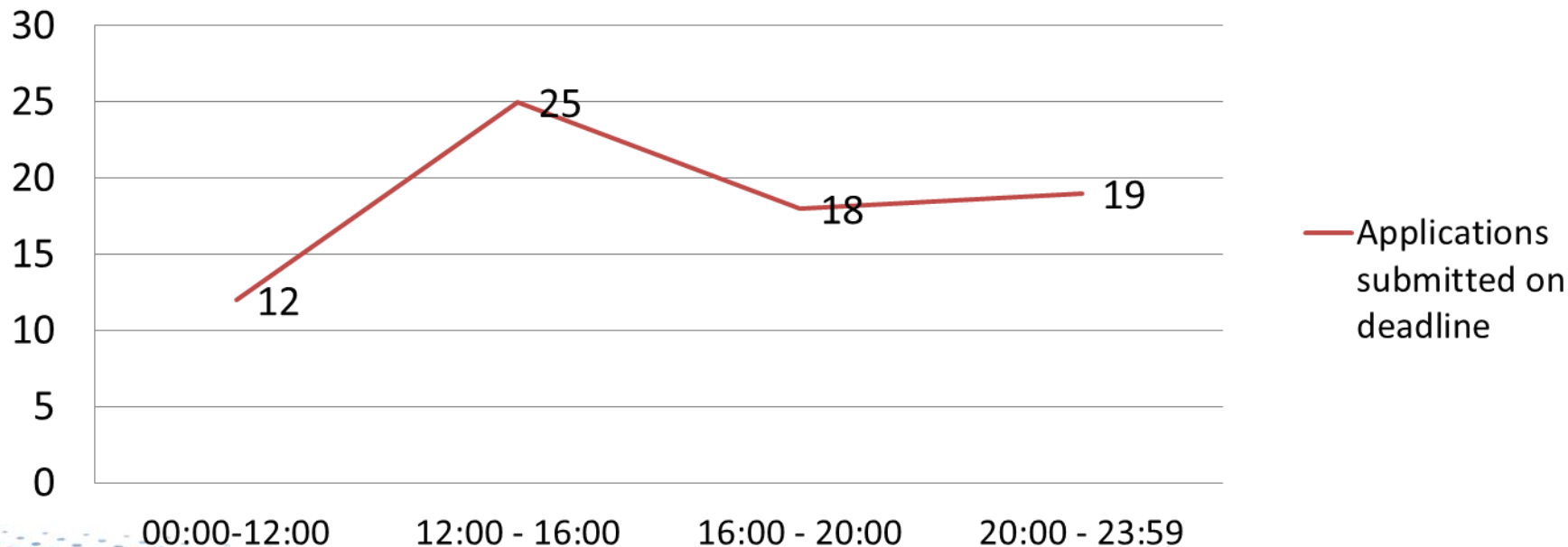


Timeline of submission of applications





Timeline of submission of applications on deadline





Most common mistakes identified in the administrative and eligibility check (AB check)



a) Application form (eMS)

- Applications were not completely filled in.
- The application pack was not compiled in the required language(s).
- Administrative and formal data in the application was not consistent with one another or with the call documentation.
- All Project Partners were not eligible organisations.
- Minimum and maximum budget requirements were not respected.



Most common mistakes identified in the administrative and eligibility check (AB check)



- b) Attachments
 - Not all obligatory annexes were submitted
 - The PP Statements were not completely filled in
 - Administrative and formal data in the application was not consistent with one another or with the call documentation

- c) General mistakes
 - Poor quality of scanned attachments
 - Different information in AF and attachments (address, legal status, acronym)
 - Wrongly selected NUTS 3 Region
 - Budget was not bilingual
 - Preparation costs were wrongly allocated to the budget categories
 - Preparation costs represented more than 2% of the total budget of the LP



a) Project intervention logic was set wrong

Project main results

- not defined well
- low contribution to the selected programme specific result indicator

Project specific objectives

- not defined well
- vague contribution to the project overall objective

Project main outputs

- not defined well
- not linked to project specific objectives
- none or low contribution to the programme output indicators

Work plan

- very general descriptions
- provided information wasn't consistent
- proposed activities and deliverables didn't lead to planned main outputs and results



Most common mistakes identified in the quality check (C check)



b) Project budget was not planned well

Project budget

- projects didn't demonstrate good value for money
- the overall budget wasn't clear and balanced
- subbudgetlines were not explained

c) Durability was not ensured

Durability

- no concrete measures that should ensure and/or strengthen the durability of the project outputs and results were planned.